

## **Engineering Services:**

If you are concerned about soil erosion or clean water on your land, contact us for a site visit to evaluate the resource concern.

We offer engineering services and cost-share funds to assist with a solution - wetland pond to capture runoff, grassed waterways for gully erosion, well closings, etc. Please see [link](#) or additional practices.

### **The process:**

- 1) Site visit and discussion about the problem and possible fixes. Discuss cost-share funds.
- 2) GPS survey of the land where the resource concern is located - completed by LCD.
- 3) LCD designs a practice to address the problem - discuss with the landowner - make adjustments to the plan, if needed.
- 4) LCD creates a final construction plan to be signed by the landowner. Landowner also signs CostShare Agreement at this time. At this point landowner is committed to completing the project before December 31.
- 5) Landowner hires a contractor and gives him/her a copy of the Construction Plan.
- 6) Before construction - landowner sets up a preconstruction meeting with the contractor, LCD engineering technician, and the landowner to discuss the details and timeframe of construction.
- 7) Contractor must call Diggers Hotline before starting project.
- 8) Landowner must contact LCD when construction will start.
- 9) LCD technician will be onsite at various times during construction to document that project is built to Wisconsin Construction Specifications and follows the Construction Plan. (Required inspections will be discussed at the preconstruction meeting).
- 10) When construction is completed, LCD will develop an "As Built" plan to show that construction was completed as required. Contractor provides the invoice to the landowner. Landowner gives LCD a copy of the invoice for cost-share payment purposes.
- 11) Once all documents are received at LCD office, a two-party (landowner and contractor) check for the cost share amount is sent to the landowner who signs it and sends it to the contractor along with payment for the landowner's share of the project cost.

Please call our office with questions at (715) 743-5102. We will work with you through these steps.