

CLARK COUNTY HIGHWAY DEPARTMENT
APPLICATION PROCESS FOR

**PERMISSION TO CONSTRUCT, OPERATE AND MAINTAIN UTILITIES
WITHIN THE HIGHWAY RIGHT-OF-WAY**

**Please refer to the provisions and conditions stated in the
UTILITY ACCOMODATION POLICY**

All Applications/Permits must include:

1. Completed *Application/Permit* (Page 1)
2. Completed *Required Cross Section Information* (Page 2)
3. Location Map
4. Detailed Plans of Utility Work within the Right-of-Way (8.5" x 11" Format)

Currently, you may fill out the form electronically, however you will need to print the form to sign and date it prior to submitting it to our office.

Once signed, you may submit it to the following email address:

highway.department@co.clark.wi.us

If you are unable to scan and email, you may submit the forms by regular mail to:

Clark County Highway Department
801 Clay Street
Neillsville, WI 54456

No faxed permits will be accepted.

If you include an email address on the front of Page 1, the permit will be returned to that address, unless you specify regular mail.

If you have any questions/concerns, please contact our office at (715) 743-3680.

CLARK COUNTY HIGHWAY DEPARTMENT
APPLICATION/PERMIT TO CONSTRUCT, OPERATE
AND MAINTAIN UTILITIES WITHIN HIGHWAY RIGHT-OF-WAY

Applicant/Company: _____
 Address: _____

 Office Phone: _____
 Plans Prepared By: _____
 Preparer's Phone: _____
 Preparer's Email: _____
(Note: Providing email allows faster processing in the event of missing data.)

LOCATION INFORMATION	
Highway(s): _____	
Town/Village/City of: _____	
_____ 1/4 of the _____ 1/4 Sec _____ T _____ N R _____ E	
ADDITIONAL INFORMATION	
Annual Service Connection Permit?	Yes No
Utility Work Order #	_____
Fee Required?	Yes No Amount \$ _____

DESCRIPTION OF PROPOSED WORK (Check and fill out all that apply)

UTILITY TYPE: Electric Gas/Petroleum Communications Water Sanitary/Sewer Private Line
 Transmission Distribution Service *Facility Size/Capacity:* _____
(diameter, # fibers, psi, Kv, etc.)

ORIENTATION: Overhead Underground Parallel to hwy centerline Hwy crossing Bridge attachment Tunnel
 WORK TYPE: New Construction Improve/repair existing Maintenance Removal Abandon in place
 CONSTRUCTION METHOD(S): Plow Trench Bore Suspend on poles/towers Open cut hwy Cased
 Tree cutting/removal Chemical treatment of trees/brush *Erosion Control Designation:* Major Minor

Provide additional narrative if needed: _____

NAME AND PHONE NUMBER OF UTILITY REPRESENTATIVE
 RESPONSIBLE FOR CONSTRUCTION: _____ PHONE: _____

Estimated Starting Date: _____ ***Note: Site restoration must be within 14 days of completion date.***

The applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy of the above-named county in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof.

By: _____ (Signature of Applicant/Company Authorized Representative) _____ (Title) _____ (Date)
 _____ (Typed/Printed Name of Person Signing Above) _____ (Authorized Applicant/Company Representative Telephone Number)

DO NOT WRITE BELOW THIS LINE - PLEASE CONTINUE TO PAGE 2 (Typical Information Required for Highway Utility Permit App)

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Utility Accommodation Policy of the above-named county including the Indemnification as included in 96.03 of the WCHA Utility Accommodation Policy in effect on the date of this application.

Supplemental Provisions Attached: Yes No

By: _____ (Authorized Representative for County)
 _____ (Title) _____ (Date)

FEE RECEIVED:	_____
CHECK NUMBER:	_____
DATE ISSUED:	_____
HWY PROJECT #:	_____
PERMIT NUMBER:	_____

REQUIRED CROSS SECTION INFORMATION

UTILITY COMPANY NAME:		
TOWNSHIP:	RANGE:	SECTION:

CROSS SECTION A

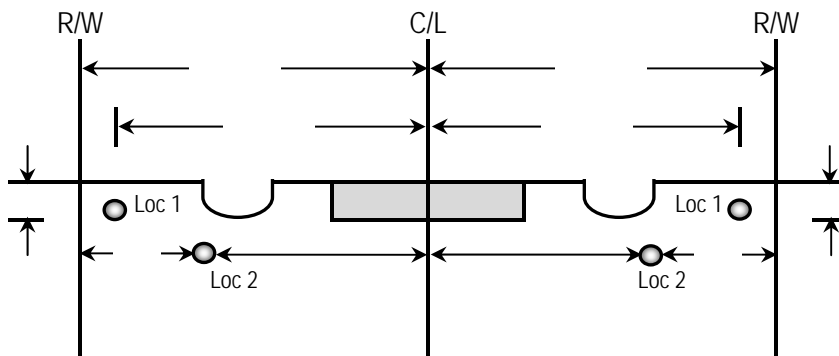
PARALLELING BURIED FACILITY

Note Loc 1: 24" Minimum Depth in Outer Bank.

Note Loc 2: 30" Minimum Depth Within Ditch

Placement on which side of highway:

East West North South

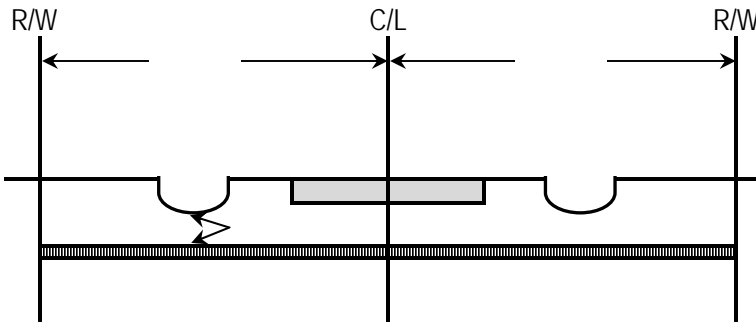


CROSS SECTION B

ROAD CROSSING FACILITY

[UNCASED, NO CURB]

Note: 30" Minimum Depth of Bury/Bore

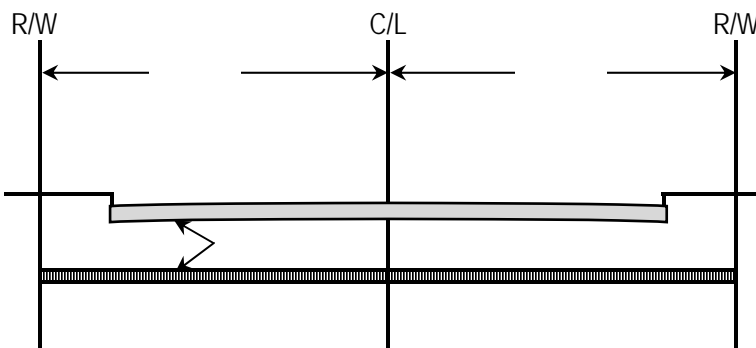


CROSS SECTION C

ROAD CROSSING FACILITY

[UNCASED, CURB]

Note: 30" Minimum Depth of Bury/Bore



NOTES

- 1 All protruding appurtenances are to be located at R/W lines unless specifically noted.
- 2 All hard-surfaced roads are to be crossed by dry-boring to snug fit or jacking. Graveled or dirt roads are to be plowed or trenched.

LEGEND

<p>R/W Right-Of-Way</p> <p>C/L Center Line</p> <p>● Paralleling Cable Location Options</p> <p>▨ Bury/Bore</p>	<p>P Pushed (jacked) pipe crossing</p> <p>T Trenched or plowed crossing</p> <p>--- Proposed line outside road R/W</p> <p>— Proposed line within road R/W</p>
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