

Fairgrounds Rental Details & Agreement

1. **Agreement:**
 - a. Lessee is subject to and shall fully comply with the following Facility specific policies and standards as well as the [Standard Facility Rental Policies](#) within the Forestry and Parks Department.
2. **Rental Length:**
 - a. Full Day = 6:00 AM to 12:00 AM (midnight)
3. **Rental Seasons:**
 - a. Winter = November 1st to March 31st (No heated/indoor rentals)
 - b. Summer = April 1st to October 31st
4. **Renter Status:**
 - a. Private Party (PP)
 - i. An event that is not open to the general public with no exchanging of funds occurring (i.e. parties, weddings, picnics, etc.).
 - b. For Profit Event (FP)
 - i. An event which involves a monetary exchange for goods or services rendered, having a desired end result being financial gains for the renter (i.e. auctions, fundraisers, sales, etc.).
 - c. Non-Profit Organization (NPO)
 - i. Proof of designation by IRS as having a 501(c)3 status is required.
5. **Facility Rental Rates:**
 - a. Summer Event Set Up/Tear Down Time (Subject to Availability)
 - i. PP = \$300 per day
 - ii. FP = \$400 per day
 - iii. NPO = \$225 per day
 - b. Show Arena (Map Site 24)
 - i. PP = \$165 for first day, \$130 a day after first.
 - ii. FP = \$200 for first day, \$165 a day after first.
 - iii. NPO = \$125 for first day, \$100 a day after first.
 - c. Fine Arts (Map Site 14)
 - i. PP = \$195 for first day, \$150 a day after first.
 - ii. FP = \$225 for first day, \$175 a day after first.
 - iii. NPO = \$125 for first day, \$100 a day after first.
 - d. Grounds (no buildings included)
 - i. PP = \$250 for first day, \$175 a day after first.
 - ii. FP = \$300 for first day, \$225 a day after first.
 - iii. NPO = \$200 for first day, \$125 a day after first.
 - e. Dining Hall w/ Kitchen (Map Site 21 & 22)
 - i. PP = \$190 for first day, \$140 a day after first.
 - ii. FP = \$225 for first day, \$185 a day after first.
 - iii. NPO = \$150 for first day, \$100 a day after first.
 - iv. NPO = \$20 per hour (2 hour minimum)
 - f. Jr. Dairy Barn (Map Site 26)
 - i. PP = \$200 for first day, \$150 a day after first.
 - ii. FP = \$250 for first day, \$200 a day after first.
 - iii. NPO = \$175 for first day, \$125 a day after first.
 - g. Multi-Purpose Livestock Building (Map Site 33)
 - i. PP = \$200 for first day, \$150 a day after first.
 - ii. FP = \$250 for first day, \$200 a day after first.
 - iii. NPO = \$175 for first day, \$125 a day after first.

Fairgrounds Rental Details & Agreement

- h. Various Barns (Goat/Sheep Map Site 25, Rabbit Map Site 27, Pig Map Site 31, Open Class Dairy Map Site 28)
 - i. PP = \$100 for first day, \$75 a day after first.
 - ii. FP = \$135 for first day, \$100 a day after first.
 - iii. NPO = \$75 for first day, \$50 a day after first.
 - i. Entertainment Center (Map Site 4)
 - i. PP = \$250 for first day, \$200 a day after first.
 - ii. FP = \$350 for first day, \$275 a day after first.
 - iii. NPO = \$150 for first day, \$100 a day after first.
 - j. Grandstand and Lights (Map Site 8)
 - i. PP = \$350 for first day, \$275 a day after first.
 - ii. FP = \$400 for first day, \$325 a day after first.
 - iii. NPO = \$300 for first day, \$225 a day after first.
 - k. Quonset Hut (Map Site 2)
 - i. PP = \$200 for first day, \$150 a day after first.
 - ii. FP = \$250 for first day, \$180 a day after first.
 - iii. NPO = \$150 for first day, \$100 a day after first.
 - l. Large Event Pricing
 - iv. \$700 per day. (Events with average estimated crowd of 2,000 or more people per day. Buildings and facilities to be mutually agreed upon by Lessee and Lessor.)
 - m. Wedding Event Pricing = \$2,500.00 per full day
 - i. Large Event Wedding Rental includes:
 - 1. Choice of buildings.
 - 2. Option to contract catering services with Forestry and Parks Department current catering leaseholder.
 - n. Storage (Winter = 1st Saturday in November to 1st Saturday in April) (Summer = 1st Saturday in April to July 15th)
 - i. All Items under 20ft = \$150.00
 - ii. All Items 20ft to 30ft = \$200.00
 - iii. All Items over 30ft = \$250.00
 - o. Camping
 - i. Rental Fee = \$20.00 per unit per night
 - ii. Electric Fee = \$6.00 per unit per night of use
 - iii. Septic Dump = \$10.00
 - p. Non-Refundable Reservation Fee = \$10.00
6. **Security Deposit:**
- a. Security Deposits shall be in the amount of 20% of the total rental fees with a minimum of \$100.00.
 - i. Security Deposit may be waived if the event is not open to the general public.
7. **Payment:**
- a. Full payment of appropriate security deposit amount is required at the time of rental confirmation.
 - i. If security deposit is waived, rental fees must be paid in full at time of rental confirmation.
 - b. All remaining rental fees must be paid in full before 30 days prior to rental start date.
8. **Maximum capacity:** Facility Specific Limits May Apply.
9. **Set up and Take Down:** Lessee is granted the day prior to reservation start date for set up and one day after reservation end date for take down. Any additional time will be charged as an additional rental day.
10. **Additional Notes:**
- a. Grounds usage subject to additional rental.
 - b. No ATVs or UTVs are allowed at the Facility or surrounding grounds unless prior written authorization by Lessor is provided. Motor vehicles shall remain on gravel and/or blacktop driveway/parking lot as buried electrical, phone, water and sewer lines are located throughout the grounds.

Fairgrounds Rental Details & Agreement

- c. All campground users are expected to pay the required campground fees. With this rental you are not entitled to free use of the campground. This rental also does not grant you exclusive access to these areas, as well as the restrooms, and other members of the public may utilize them during your rental time.
- d. Manure must be removed from barns and grounds and deposited in the manure bunker located in the NE corner of the Fairgrounds. Any cleanup completed by Forestry and Parks will be invoiced to Lessee at a rate of \$50/hr/employee.
- e. Any animal bedding used for housing and/or showing animals must be supplied and removed by the Lessee.
- f. Any shod animals being housed or shown in the Multi-Purpose Livestock Building (Map Site 33) will have a minimum 6" of bedding material between the floor and the shod hoof of the animal.

IN WITNESS WHEREOF, the parties hereto understand and agree to the provisions within this Agreement as of the day and year as indicated below. The undersigned hereby represents the full authority to bind the entity on behalf of whom the signature is provided.

LESSEE:

Signature	Name	Date
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LESSOR:

Clark County Forestry and Parks

Name