

UPDATED 2/11/2025: this extended stay camping policy document is updated to reflect policy changes that have been approved over the last year by the Forestry and Parks Committee and to be consistent with the Campgrounds Policies & Rules. A reminder that extended stay campers agree to both the extended stay policy and the campground policies and rules when making a reservation. Updates are in red and the old policy/rule is crossed out.

Extended Stay Camping Policy

The Clark County Forestry and Parks Department (CCFP) would like to thank you for considering spending some of the upcoming camping season with us. We are pleased to offer Extended Stay Camping opportunities at our campgrounds.

We strive to provide pleasant and memorable camping opportunities for as many people as possible while maintaining an orderly and inviting campground and protecting county resources for future generations. To this end, the Clark County Forestry and Parks Committee has established the following policy related to Extended Stay Camping. This policy is subject to review and change. Clark County Forestry and Parks also reserves the right to periodically update and modify this policy as it deems necessary.

Extended Stay campers also agree to and follow all [CCFP Campground Policies & Rules](https://www.clarkcountymi.gov/campground-policies-rules) and Clark County Ordinances when making their reservation. Please review all policies here before making a reservation.

<https://www.clarkcountymi.gov/campground-policies-rules>

Our campgrounds can often be a very busy public place, subject to all the activities that occur in a campground. Extended Stay Campers shall recognize that all park users are allowed access to all common space and that other campers may recreate in the vicinity of your campsite. All campers are expected to be tolerant of such activity. Modification to any sites, including planting of trees or other vegetation, erecting sheds, installing, **fencing or** posts and other improvements will only be allowed with permission from the Clark County Forestry and Parks Department.

For additional questions regarding this policy, please write or call us at:

Clark County Forestry and Parks

517 Court Street, Room 103

Neillsville, WI 54456

Phone Number: 715-743-5140 • *email:* ForestryParksReservations@co.clark.wi.us

www.clarkcountymi.gov

1. Extended Stay Camping

- 1.1. Extended Stay Campers are those who reserve a campsite for 7 or more consecutive ~~dates~~ **nights**.
 - a. The 7 or more consecutive ~~dates~~ **nights** are not tied to a calendar week.
- 1.2. Extended Stay Campers will be charged for 6 out of their 7 nights stayed (15% Discount).

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- a. In cases where 2 different nightly fees are being charged during the stay, the lesser fee will be designated as the discounted night.

2. Camping Season

- 2.1. The camping reservation season runs from May 1st – September 30th.
- 2.2. Any additional nights before or after the season must be made independently on site, are at the standard rate and are subject to availability.
 - a. Clark County Forestry and Parks may consider allowing early set up on a case by case basis for Extended Stay Campers where space is limited.

3. Available Sites

- 3.1. Most reservable Clark County campground campsites are eligible for Extended Stay Camping reservations. Certain sites have a limit placed on the maximum nights one can reserve in one reservation. Certain sites are also not eligible for the discount rate. Please see points 4 and 5 for a breakdown of these exceptions.

4. Reservation Limits & Exceptions

- 4.1. The following sites have no maximum night limit during a camping season:
 - a. Russell Memorial Campground sites:
 - i. G, 10, 17, 19, 20, 24, 25, 27, 28, 29, 30, 31, 35, 36, 40, 41, 42, 43, 44, 45, 46, 47, 48, 50, 51, 52, 53, 54, 70, 73, 79, 80, 81, 84, 85, 87, 89, 90, 91, 92, 93, 97, 99, 100, 123, 135, 148, 150, 153, 156, 161, 173, 175, 177, 184, 185, 186, 187, 188, 192A
- 4.2. The following sites have a maximum reservation limit set for 28 nights:
 - a. All reservable sites located at the following campgrounds:
 - i. Rock Dam Campground, Wild Rock Campground, Snyder Campground & Sherwood Campground.
 - b. Russell Memorial Campground sites:
 - i. All reservable sites not listed under the “no maximum” and “14 night” limit.
 - c. Mead Lake Campground sites:
 - i. All reservable sites not listed under the “14 night” limit.
- 4.3. The following sites have a maximum reservation limit set to 14 nights:
 - a. Russell Memorial Campground sites:
 - i. 32, 33, 34, 37, 38, 39, 55, 56, 58, 59, 60, 61, 63, 64, 65, 66, 74, 75, 76, 77, 82, 88, 94, 95 & 96
 - b. Mead Lake Campground sites:
 - i. 35, 36, 37, 38 & 39

5. Exceptions to Discount Pricing

- 5.1. The following sites do not qualify for the Extended Stay discount and all reservations will be charged at the full reservation price:
 - a. Russell Memorial Campground sites:
 - i. 32, 33, 34, 37, 38, 39, 55, 56, 58, 59, 60, 61, 63, 74, 75, 76, 77, 82, 88, 94, 95 & 96
 - b. Mead Lake Campground sites:
 - i. 35, 36, 37, 38 & 39

6. Reservation Process

~~6.1. Reservations can be made up to 400 days in advance of the desired reservation start date.~~

6.1 Reservations can be made in the same calendar year beginning the first business day in January. (Approved March 2024, effective Jan 1, 2025)

6.2. All reservations are made on a first come first serve basis.

6.3. Reservations can easily be made online at <https://webtrac.co.clark.wi.us> with a credit card; In office at 517 Court Street, Room 103, Neillsville WI 54456; At campground stores during the camping season; Or by calling the Forestry and Parks office at 715-743-5140.

a. Leaving a message stating you would like to claim a site for reservation does not mean that this site is reserved for you.

~~6.4. Payment process for your reservation is dependent on the duration of your stay.~~

6.4 All reservations must be paid in full, regardless of the stay duration. There are no down payment or partial payment options. (Approved March 2024, effective 1/1/2025)

~~a. If your reservation is 28 days or less in duration you will be required to pay in full at the time of your reservation.~~

~~b. If your reservation is longer than 28 days in duration you are required to put a down payment of at least 25% of the total reservation cost. The remaining balance is required to be paid in full before March 1st of the year in which your reservation begins.~~

~~i. Reservations not paid in full before March 1st will be cancelled without refund.~~

7. Cancellations & Refunds

7.1. Cancellations may be completed by phone or in person through the Business Office during Business Hours. Select rentals can also be cancelled online via the department reservation website.

7.2. Cancellations made ten (10) days or more prior to rental start date will receive a credit on account for the amount of the rental fee that is paid minus all non-refundable reservation and/or cancellation fees.

7.3. All credits on account expire after one (1) calendar year from date of creation.

a. Credits on account can be used for purchases through the reservation system and are not eligible for redemption through self-registration envelopes.

b. Credits on account below \$850.00 in value can be surrendered for a check refund of 50% credit value.

c. Credits on account \$850.00 or more in value can be surrendered for a check refund of 75% credit value.

7.4. Cancellations made less than ten (10) days before rental start date are not eligible for a credit on account. Individuals may only reschedule their rental to a new date in the future.

7.5. Refunds for early departures and cancellations made during a rental, including the morning of the rental start date, are subject to administrative review based on a "Administrative Refund Application" submitted to the Clark County Forestry and Parks Business Office. Such application shall be submitted within two (2) business day of rental termination.

7.6. All credit card fees are nonrefundable.

8. Waiting List

8.1. All Extended Stay Camping reservations are made on a first come first serve basis. Those interested in booking a site are encouraged to monitor our online website for site availability.

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9. Miscellaneous

- 9.1. Amenities such as flush toilets, running water, showers, laundry facilities, and campground stores may be closed or offered in a limited capacity due to either inclement weather or low campground occupancy.
- 9.2. Sites cannot be loaned, rented, leased or passed down.
 - a. All reserved sites must be occupied by the camping party holding the reservation.
 - b. Family and friends are welcome as guests along with party holding the reservation. **,but are not allowed to bring an extra camping unit.** *(clarification, existing policy)*
- 9.3. "Double Occupancy" sites booked for Extended Stay reservations must be occupied by the person who made the reservation. This person must notify the park management of the additional unit that will occupy the site simultaneously. Double sites are: 190 & 193 at Russell Memorial and site 6 at Mead Lake.
- 9.4. All personal property, including but not limited to trailers, camping units and accessories shall remain within reserved site boundaries and shall not be located in parking lots or common spaces.
- 9.5. One camping party shall consist of no more than eight persons, regardless of age and shall include at least one adult. One designated campsite shall be occupied by only one recreational trailer, motorhome, pickup camper, sleeping tent or other authorized camping unit unless expressly authorized. One additional 4 person tent or smaller will be allowed. Screen tents are permitted as an addition to a camping unit.
- ~~9.6. There is no limit to the number of Extended Stay reservations one can make.~~
9.6 No more than 3 campsites can be reserved by one household (online account) for the same camping period. *(Approved 1/21/2025, effective 2/11/2025)*
- 9.7. Extended Stay camping reservations cannot bump existing weekend reservations.
- 9.8. All park users must maintain a minimum distance of 10 feet between camping units measured from the outside edge of one camping unit to the outside edge of another camping unit, excluding slide outs.
- 9.9. Clark County Forestry and Parks reserves the right to remove and prohibit future entrance of unruly or disruptive campers without refund.
- 9.10. All campers will maintain complete compliance with Wisconsin Legislature DHS 178.13(2)(a)1.-3.

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