

Vital Record Application Information

Regular Service via Mail

For births, deaths, marriages or domestic partnership declarations/terminations that occurred in Clark County:

1. Download and print appropriate Vital Record application form from list below.
2. Complete all parts of the form and sign it.
3. Enclose the following in an envelope:
 - The completed form you have printed
 - A self-addressed, stamped envelope.
 - A money order or personal check payable to "Register of Deeds".

PLEASE NOTE:

Major credit cards are accepted, including American Express®, Discover®, MasterCard®, or Visa®. A \$1.50 convenience fee will be applied.

4. Mail the completed form and appropriate fee to:

Clark County Register of Deeds
PO Box 384
Neillsville WI 54456-0384

Application Forms (Files are in Microsoft Word format. If you do not have Microsoft Word, you can download a free Word Viewer for Microsoft.

[Birth Certificate](#)

[Birth Certificate \(Spanish\)](#)

[Death Certificate](#)

[Death Certificate \(Spanish\)](#)

[Marriage Certificate](#)

[Marriage Certificate \(Spanish\)](#)

[Declaration of Domestic Partnership Certificate](#)

[Termination of Domestic Partnership Certificate](#)

Certificate Copy Fees - \$20 per each type of certificate ordered

Additional copy of the same record ordered at the same time - \$3.00 each.

Required Identification

Identification is required to pick up certified copies of vital records in person. Acceptable forms of identification:

ONE OF THESE:

- Valid WI driver's license
- Valid WI photo ID card
- Valid Government issued employee ID card or badge with photo

OR TWO OF THESE:

- Valid out-of-state driver's license or photo ID card
- Check or bank book
- Lease signed by you
- Bill addressed to you
- Traffic ticket
- Hunting/Fishing license

Note: All forms of identification must show your current name and address. Expired cards or documents will not be accepted.